



# GOVINDPUR COLLEGE

DEVI VIHAR, GOVINDPUR, CUTTACK  
ODISHA, INDIA, PIN- 754003

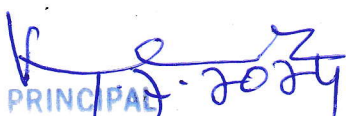
Ph : 0671-2854413 (OFF)  
0671-2854500 (FAX)  
Cell : 09437273166, 09439282622  
09438140811, 09437127024  
Website : www.govindpurcollege.in  
E-mail.govindpurcollege@gmail.com

L.No. ....

Date : .....

## 5.2.1- Number of list of students placed along with placement details.

Year	Name of student who has been placed	Program Graduated from	Year of graduation	Name of the employer with contact details	Pay package at appointment (In INR per annum)
2020	Manas Ranjan Baithalu	Physics	2020	Indoco Remedies Ltd, Tel.-91-22-62871000/68791250	2.40 Lakhs P.A
2020	Pabitra Kumar Routra	Physics	2020	Centaur Pharmaceuticalas Pvt Ltd	2.60 Lakhs P.A
2020	Asadipti Bhatta	Commerce	2020	Hotel Richi Regency, Bhubanswer, Tel.-09438233133	1.20 Lakhs P.A
2020	Gouttam Bohi	Commerce	2020	Atamashkti Trust, New Delhi , Tel.-011-26311407	2.74 Lakhs P.A
2020	Sibasundar Swain	Chemistry	2019	Indchemie Health Socialities Pvt. Ltd, Tel.-91-22-68424849/52	2.40 Lakhs P.A
2019	Somanath Sahoo	Botany	2019	Indchemie Health Socialities Pvt. Ltd, Tel.-91-22-68424849/52	2.40 Lakhs P.A

  
PRINCIPAL  
GOVINDPUR COLLEGE  
GOVINDPUR, CUTTACK, ODISHA, INDIA, PIN- 754003

*Enriching the higher education  
since ninety.*



Ref.: ASK/Estb/2022-23/72/INDOCO

Dated : November 7th, 2022

**Mr. MANAS RANJAN BAITHALU  
CUTTACK**

Dear Sir,

Subject: **Your selection as 'Trainee Field Sales Officer'**

Further to the interview you had with our Senior Managers, we are pleased to inform you of your selection to the post of '**Trainee Field Sales Officer**' in our Organization with **H.Q. as CUTTACK** effective from **November 8th, 2022**.


You will have to attend a Residential Training Programme at **GCC Hotel & Club**, Mira Bhayander from **November 8th, 2022 to November 12th 2022**.

This is a letter of offer. The detailed letter giving therein the terms and conditions governing your appointment will be issued to you only on successful completion of the training and you found medically fit.

For **INDOCO REMEDIES LIMITED**,

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**MR. SUDHIR KADAM**  
Vice President-Human Capital  
(Sales & Marketing)



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**MR. GOPAL NAIKAR**  
Dy. General Manager

**INDOCO REMEDIES LIMITED**

Indoco House, 166, C.S.T. Road, Kalina, Santacruz (E), Mumbai 400098, India.  
Tel. No.: +91 22 6287 1000 / 6879 1250 ■ CIN: L85190MH1947PLC005913

www.indoco.com

MR. PABITRA KUMAR ROU TRA – PD32

HQ: CUTTACK

Your Management has pleasure to inform you that your services as our **MEDICAL REPRESENTATIVE** are hereby **confirmed with effect from 1<sup>st</sup> June 2024**. Your revised emoluments is as below:

DETAILS	SALARY STRUCTURE ( IN RUPEES )			
	PRESENT SALARY		REVISED SALARY	
	PER MONTH	PER ANNUM	PER MONTH	PER ANNUM
BASIC SALARY	6250.00	75000.00	7366.00	88392.00
HRA	3000.00	36000.00	4120.00	49440.00
EDUCATION ALLOWANCE	750.00	9000.00	1400.00	16800.00
CONVEYANCE ALLOWANCE	1163.00	13956.00	1610.00	19320.00
ADHOC ALLOWANCE	4813.00	57756.00	4813.00	57756.00
KIT ALLOWANCE	1000.00	12000.00	1500.00	18000.00
VEH ALLOWANCE	1000.00	12000.00	1500.00	18000.00
<b>TOTAL ( A )</b>	<b>17976.00</b>	<b>215712.00</b>	<b>22309.00</b>	<b>267708.00</b>
PF	1798.00	21576.00	1800.00	21600.00
ESIC	584.22	7010.64	362.52	4350.26
GRATUITY	300.48	3605.77	354.13	4249.62
LTA	125.00	1500.00	125.00	1500.00
MEDICAL BENEFIT	300.00	3600.00	300.00	3600.00
BONUS	583.33	7000.00	583.33	7000.00
<b>TOTAL ( B )</b>	<b>3691.03</b>	<b>44292.41</b>	<b>3524.99</b>	<b>42299.87</b>
<b>TOTAL C T C ( A + B )</b>	<b>21667.03</b>	<b>260004.41</b>	<b>25833.99</b>	<b>310007.87</b>

In addition, please note, w.e.f. 01/06/2024 your Daily Allowances have been Revised as follows:

	Allowances at Present	Revised Allowances
HEADQUARTERS	Rs.250/-	Rs.300/-
EX-HEADQUARTERS	Rs.260/-	Rs.310/-
OUTSTATION	Rs.500/-	Rs.700/-

Bonus as per Act.

As per ESIC Act you will be out of ESIC purview w.e.f 1/6/2024 ( as per ESIC rule the deduction will continue up to September.'24 , thereafter it will discontinue). You will be covered under Group Mediclaim Policy , details available in leave module -> MEDICLAIM DETAIL.

We trust that this gesture on the part of the Management will induce you to achieve better heights by putting in your best efforts and surpass the sale targets assigned to you from time to time.

All other terms and conditions as mentioned in your Appointment Letter and subsequently revised if any, shall remain the same. Trust you will justify the confidence reposed in you.

Best Wishes,

Yours faithfully,

for CENTAUR PHARMACEUTICALS PVT. LTD.

(SUREKHA Y. SHETTY)

VICE PRESIDENT-SALES ADMIN &

MARKETING PROCUREMENT



01 June 2023

**Asadipti Bhatta**  
At- Nuagaon Gram, Post- Sailo Govindapur, Dist- Cuttack, Odisha – 754003  
Email – [bhattaashadipti@gmail.com](mailto:bhattaashadipti@gmail.com)  
Mob- 7894198971

Dear Asadipti,

With reference to your application and the subsequent interview you had with us, we are pleased to offer you employment with us as **Accounts Trainee** at the Hotel Richi Regency, Bhubaneswar as operator for R.N. Sahoo & Others.

Your Date of Joining will be on **01.06.2023**. On the day of joining please submit 4 passport size photographs, Aadhar card details and certified copies of all your certificates.

Please note that on doing the reference checks/enquiry, if the management finds any inconsistency or discrepancy in the particulars and supporting credentials provided by you in your application for employment or during the induction or thereafter as the case maybe or if the criminal check in any form is positive or if you are found medically unfit the management shall be free to revoke your offer letter forthwith.

During his/her training period, we will offer Rs 10, 000/- (Rupees Ten Thousand only) as stipend. Management will review your performance after six month.

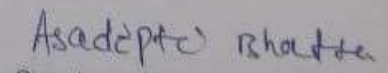
A formal letter of appointment will be given to you on clearing the above.

If the above terms are acceptable to you, as a token of acceptance, please send your confirmation.

It is my pleasure to welcome you to the Richi family!

Yours sincerely,

  
General Manager

  
Signature of Employee

# Atmashakti TRUST

April 01, 2024

To,  
Gauttam Bhoi,  
Odisha.

**Subject : Letter of engagement as “Consultant”**

Dear Gauttam,

We are very pleased to engage you to render your consultancy in the areas as are more particularly described in the “Scope of Work” which is annexed herewith w.e.f. April 1, 2024. It may be noted that your engagement shall be purely on need basis to render your part-time professional support to us.

During the course of your engagement, you will be paid an amount of **Rs.22,850/- (Rupees Twenty-Two Thousand Eight Hundred Fifty Only)** per month towards your consultancy fees which shall be subject to deduction of TDS @ 10% as per existing income tax norms against submission of invoice. In addition to the consultancy fees, you shall be reimbursed such expenses which you may incur while rendering your services to us towards the travelling, if any, on the actual basis subject to submission of necessary supporting documents and the invoice.

This arrangement may be terminated at any time by giving 15 (fifteen) days’ notice from either side. Upon termination, your account will be fully and finally settled by us subject to the condition that all the documents, data and assets, if any, which we may have provided/given to you during your engagement period are duly returned and handed over back to us.

This letter is being in sent to you in duplicate and you are requested to sign and return the duplicate copy in token of your acceptance to the above within 7 (seven) days from the date of this letter. If we do not receive your acceptance within this period, then this offer shall be deemed to have been cancelled and we shall not be obliged to hold back the offer for you.

Yours Sincerely,



**(RUCHI KASHYAP)**  
**Executive Trustee**

**I accept the above terms and conditions**

Signature : .....

NAME : Gauttam Bhoi

Ref: HO/OFFER/HR/ 2020  
February 10, 2020



**Indchemie**  
Health Specialities Pvt . Ltd.

To ,  
Mr. Shiba Sundar Swain  
At/Po-Badapatasundarpur,  
Dist-Cuttack,  
Orissa

Dear Mr. Shiba Sundar Swain,

With reference to your application and the subsequent interview you had with us, we are pleased to offer you the post of "MEDICAL REPRESENTATIVE" at our "Bhubaneswar" Head Quarter in "Indchemie Health Specialities Division" in our Organisation.

Accordingly you are suggested to attend the Training program which has been arranged for 08 days from 13<sup>th</sup> February 2020 to 20<sup>th</sup> February 2020 at below mentioned venue:-

**Mahbodhi Hotel, Resort and Convention Centre,  
Bodhgaya, Hariharpur, Bihar- 823004.**

(You should report to **Mr. Nitin Sood (DGM - Training)** on **12<sup>th</sup> February 2020**, at post lunch onwards Onwards, at hotel)

You are advised to submit following documents along with you to attend the training program; ignored if already submitted.

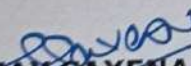
- Aadhar Card & Pan Card
- Educational Certificates self attested.
- Operating Bank Account Details (Cheque Or Passbook Copy)
- Current Salary Slip

Your appointment letter will be issued subject to successful completion of your Training Program.

We welcome you for our Training Programme and wish you all the best for the successful completion of the same.

Happy Selling!!!

For **INDCHEMIE HEALTH SPECIALITIES PVT. LTD.**

  
**SANJAY SAXENA**  
DGM - HUMAN RESOURCES

**Important Note:**

- ❖ In case any issue to reach training venue please contact :
- **Mr. Nitin Sood** (DGM - Training) Mob. 9819881023
- **Mr. Mangesh Ramane** (Manager - Training) Mob. 7774003351
- **Mr. Prabhakar Jha** (Manager - Training) Mob. 9220870125

H.O. : 510, Shah & Nahar Industrial Estate, Dr. E. Moses Road, Worli, Mumbai-400018.

Tel.: 91-22-68424849/852 • Fax: 91-22-68424845

E-mail : indchemie@vsnl.com • web : www. indchemie.in

CIN: U24230MH1986PTC039692

15 May 2024



**Indchemie**  
Health Specialities Pvt. Ltd.

To,  
Mr. SOMANATH SAHOO,  
Employee Code :IND12257  
Employee H.Q. :BHUBANESHWAR

Dear Mr. SOMANATH SAHOO

**"ANNUAL INCREMENT"**

Consequent to the review of your performance, we are pleased to place on record our appreciation of your contribution during the past financial year. Moreover, this is our constant endeavour to extend **Better Monetary** and **Career Benefits** to our field force as per the **Growth** and **Development** of the Organization.

After reviewing your performance and involvement with the Organization, the management is pleased to give you an **ANNUAL INCREMENT** of **Rs. 43200/- P.A.** which come to **Rs. 3600/- P.M.** w.e.f. **1<sup>st</sup> April 2024.**

Accordingly, your revised emoluments will be as follows:

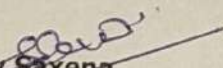
Basic Salary	:	Rs.	13250/-	Per month
House Rent Allowance	:	Rs.	8800/-	Per month
Medical Allowance	:	Rs.	1250/-	Per month
Special Allowance	:	Rs.	3100/-	Per month
Leave Travel Allowance	:	Rs.	100/-	Per month

We are sure that each one of you will put in "EXTRA" efforts & deliver impeccable results through your dedication & commitment for achieving sales Targets & Earn handsome Incentives in this year too.

We hope this gesture shown by the Organization will go long way in establishing "**INDCHEMIE**" in your territory by upgrading your overall performance up to the desired level.

*Happy Selling,*

For Indchemie Health Specialities Pvt. Ltd.

  
Sanjay Saxena  
General Manager - HR

CC: ACCOUNTS / PERSONAL FILE

H.O. : 510, Shah & Nahar Industrial Estate, Dr. E. Moses Road, Worli, Mumbai-400018.

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web : [www.indchemie.in](http://www.indchemie.in)

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